

**North Fork Pool, Park and Recreation District
Board Meeting Minutes
July 21, 2014**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on Monday, July 21, 2014 at the District office in Hotchkiss

Board Members Present: Mrs. Teresa Driscoll, Mr. Ulrich Lange, Ms. Jean Aaro, Mr. Ken Butcher, and Mrs. Kathryn Oxford

Board Members Absent: None

Others Present: Mr. Allen Jacobson, Mr. Rand Kokernot, Mrs. Gloria Crank, and Mrs. Esther Koontz, District Administrator

Mr. Lange called the meeting to order at 7:03 pm.

Presidents Review of Agenda: Mrs. Crank would like time to review information about the NFPPRD website.

Minutes: Mrs. Oxford made a motion to approve the minutes from the June 16, 2014 meeting. Mr. Butcher seconded the motion. Ms. Aaro told the board that comments were added to the electronic version of the minutes to the Pickle ball discussion and to the School District comments. Everyone present voted aye.

Ms. Aaro made a motion to approve the July 8, 2014 Special Meeting minutes. Mrs. Oxford seconded the motion. All present voted aye.

Bills presented: Mrs. Driscoll made a motion to pay all bills presented. Mr. Butcher seconded the motion. Everyone present voted aye.

Public Appearance: Mr. Allen Jacobson and Mr. Rand Kokernot were present to discuss the possibility of painting pickle ball lines on the skate park at Town Park in Paonia. Mrs. Koontz had talked with Signature Tennis, in Grand Junction, about painting pickle ball lines. The cost to paint one court was \$800. Mr. Jacobson and Mr. Kokernot volunteered to paint the lines, if the board would purchase a sprayer (\$100), and the paint (approximately \$5.27 per can per court). Mrs. Koontz stated that the soccer organization had a sprayer that the group could borrow. The group asked if they could practice painting lines on part of the concrete at the skate park. It was preferred that they keep the practice paint to a minimum. They will use yellow paint to define the pickle ball court and will use temporary nets.

Mr. Lange had talked with Jay Canode about the pickle ball court lines added to the skate park. He did not have a problem with the group using the area as long as no conflicts occur. Mr. Lange would like to go to the skate park with the pickle ball players to see where the lines will go.

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Public Appearance (cont.)

Mrs. Koontz had been to the skate park and observed that a sofa and wooden structure had been placed on the skate park. The pickle ball players did not see these as a problem in painting the lines. It was decided these “moved in” objects should be removed from the skate park.

Ms. Aaro made a motion to provide paint and authorize Mr. Kokernot and Mr. Jacobson to paint the pickle ball lines for 2 courts on the skate park at Town Park in Paonia. Mrs. Driscoll seconded the motion. All present voted aye.

Old Business – Skate Park: Mr. Lange met with Jay Canode. Mr. Canode would like to have a master plan for the skate park. This plan would modify the current park. A master plan would cost approximately \$5000. Mr. Canode would also like to do fund raising for the skate park. Ms. Aaro asked if other locations for the skate park would be evaluated. Mr. Lange said that a GOCO grant to fund the master plan and providing the 30% match would be doable. Ms. Aaro would like to move forward with the skate park master plan, however, she would like community financial support for the project. Mrs. Koontz read an email from the Town of Paonia that Mr. Canode had sent with regards to the skate park. Ms. Aaro stated that only the NFPPRD or the Town of Paonia is able to apply for a GOCO grant. Mr. Lange will contact Mr. Canode about beginning the work to apply for a planning grant. Mrs. Koontz will find out when the next GOCO cycles are to apply for planning grants. It was thought that the skate park only be modified after a master plan is in place.

Special Meeting follow-up: Ms. Aaro would like the board to review the Action Plan in the Master Plan and come up with project priorities. Ms. Aaro asked what would be of interest to the board. Mr. Butcher would like to see the expansion of Crossroads and a trails (hike/bike) master plan. Mrs. Oxford believes a picnic shelter is doable and would facilitate youth programs. Mr. Lange also would like to see the picnic shelter built. Mrs. Driscoll would like to see the pool parking lot entrance and ball fields at Crossroads completed. Mrs. Oxford asked what would be done with the playground. The master plan shows moving it. Ms. Aaro would like to see the fun addition of a splash pad at the pool as well as solar heating be installed at the pool. Mr. Lange would like to see one project selected and move ahead with it. Ms. Aaro will put together a list of projects to prioritize for the August meeting.

Website: Mrs. Crank handed out statistics that show what is happening on the website. The home page has received 622 hits. Facebook is not working as well. There is an

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Website (cont.)

average of 60 reaches. Mrs. Crank believes people need to know there is a NFPPRD site. Scatter ads can be placed in the High Country Shopper, at no charge, that would help get the word out. Mrs. Oxford and Mrs. Crank will work on the scatter ads. Mrs. Crank will check on public service announcements through KVNF.

Administrator's Report – Correspondence: Mrs. Koontz presented all correspondence. (Upcoming board member training in Glenwood Springs will be posted; Invitation to the Hope West Denim and Diamonds fund raising event; Request for a letter of support for the boat ramp at the county fairgrounds – approval given for Mrs. Koontz to send a letter of support for the GOCO grant to put in a boat ramp at the county fairground in Hotchkiss; SDA Property and Liability 2013 Annual Report; Thank you from the Fish Hatchery for our contribution to Huck Finn Day; Newsletter from Families Plus; 1st Cherry Days tennis tournament went well; Lunch program ends July 25, 2014.

Board Clerk – Mrs. Koontz asked if the board members knew of anyone that would like to be the board clerk or if a Help Wanted ad should be placed for a clerk? Mrs. Crank has been attending meetings and agreed to serve as the clerk.

Apple Valley Tennis Courts – A center strap snap broke. Mrs. Koontz replaced it. There has been mud and rocks on the courts. Mr. Benson, the high school coach, has done some clean up, but it took 4 hours just to spray off one court. A broom and squeegee could be purchased to help with clean up, if someone has time.

Starburst Award (Colorado Lottery) – The Colorado Lottery is asking for more information in order to move forward with this award. Mrs. Koontz will send the information and inquire as to when the award will be presented to coordinate with a Grand Opening at the tennis courts.

Associate SDA member – Mr. Jim Briscoe has asked to be an associate member of the SDA with the NFPPRD being the sponsoring agency. Mr. Briscoe has been our designated election official and would like to keep up with special district election laws. Mr. Briscoe would pay any costs for the associate membership. The board gave approval for Mr. Briscoe to become an associate SDA member.

Pool Staff – Mrs. Koontz presented the list of the 2014 pool staff. Mrs. Driscoll made a motion to approve the 2014 pool staff. Mrs. Oxford seconded the motion. All present voted aye.

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Administrator's Report (cont.)

2013 Audit Extension – The auditor's asked for an extension to be signed for the audit. Ms. Aaro signed the extension.

Pool painting/roof/filter – Mr. Cranor has asked that the pool be repainted before the 2015 season as well as replacing the bath house roof and filter. Mrs. Koontz and Mr. Cranor will work on getting bids for the work.

Requested time off – Mrs. Koontz asked for time off on August 5 and the week of August 25. The pool will be closed during the week of August 25. The board gave approval for the time off.

Treasurer's Report: Budget highlights were reviewed.

Mr. Lange adjourned the meeting at 8:52 p.m.

Respectfully submitted,

Esther Koontz
Acting Board Clerk

Approved: _____ **Date:** _____

Action Items:

Mrs. Driscoll, Ms. Aaro, Mr. Lange, and Mr. Butcher – Attend the Special District board member training in Glenwood Springs on August 16.

Mr. Lange meet with pickle ball player's to view where the pickle ball court lines will be placed.

Mrs. Koontz arrange for unwanted items at skate park to be removed.

Mrs. Koontz find out GOCO planning grant cycles for Mr. Lange.

Ms. Aaro will compile a list of projects to prioritize based on the Action Plan of the NFPPRD Master Plan.

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Action Items (cont.)

Mrs. Oxford and Mrs. Crank prepare scatter ads for the High Country Shopper to get the word out about our website recreation clearinghouse.

Mrs. Koontz post notice about board members attending training workshop in Glenwood Springs.

Mrs. Koontz send letter of support for fairground boat ramp.

Mrs. Koontz provides Colorado Lottery with information for Starburst Award and find out when awards will be presented.

Mr. Cranor and Mrs. Koontz get bids for pool painting, filter and roof replacement.