

NORTH FORK POOL, PARK AND RECREATION DISTRICT
BOARD MEETING AGENDA
January 8, 2024– 6:00PM
Location: District Office at 333 Miner’s Way, Hotchkiss CO 81419

BOARD MEETING AGENDA

This agenda is preliminary and may be amended by vote of the Board at the meeting.

- I. Call to Order**
- II. President’s Review of Agenda**
- III. Roll Call & Excuse Absent Board Members –** Michelle is unable to attend and excused
- IV. Approval of Last Meeting’s Minutes**
- V. Pay Bills**
- VI. Public Appearance**
- VII. Presentation of Staff Reports**
 - a. Program Coordinator – Max Heepke
 - i. Max initiated the enrollment process for Spring Soccer for Hotchkiss Youth Soccer.
 - b. District Administrator – Stephanie Bureau
 - i. Development of NFPPRD Policies and Procedures manual underway. The January version includes Board Member policies, Personnel policies, Operating policies, Job Descriptions and Annual Calendar of Statutory Deadlines.
 - ii. 2024 budget revised after special meeting called by Governor Polis to alter property taxes in 2024 (SB 23B-001), after voters rejected Prop HH.
 - iii. Completed meeting with current website host regarding 2024 statutes as well as due diligence for Streamline users (Montrose Rec District and Meeker Regional Library).
 - c. Committee Reports (no activity this month)
- VIII. Old Business**
 - a. Yearend bonus’ approved during December’s meeting distributed and Quickbooks direct deposit configuration confirmed as working.
 - b. Colorado Youth Corps Association (CYCA) and Great Outdoors Colorado (GOCO) chose your project to receive 3 weeks of work from Western Colorado Conservation Corps. This work is valued at \$33,300 which includes 3 weeks of a specialty crew. Work on this project must be completed by December 31, 2024.
 - c. Installation shade structure(s)/solar – still pending completion of electric hook up. Niki completed sign design.
 - d. Potential land purchases – Pending response to NFPPRD offer to purchase from Georgeann Lille and siblings
 - e. Miners Trail – Sven
 - f. Complete 2024 budget items:
 - i. Complete Resolution to Adopt 2024 Budget (requires motion/vote)
 - ii. Complete Resolution to Appropriate Sums of Money related to 2024 Budget (requires motion/vote)
 - iii. Complete Resolution to Set Mill Levies (2.5 mills) (requires motion/vote)
 - iv. Certify Tax Levies (requires motion/vote)
 - v. Approve Budget Message (requires motion/vote)
- IX. New Business**
 - a. Statutory requirements for first Board meeting of year:
 - i. Confirm contents of 2024 Transparency Notice
 - ii. Identify 2024 Board meeting location, dates/times and posting location(s)
 - b. A resolution is required to support Board member Renumeration policy adopted in June.
 - c. Determine process and timeline for Board member review of Policy and Procedures manual.
 - d. Niki’s resignation as Board Clerk and marketing/graphic design tasks.
 - e. Succession plan for Board Clerk, marketing/graphics tasks.
- X. Marketing**
 - Email campaign for 2nd half of December published with Board Member spotlight from Becky and Dan. We received positive comments from several subscribers.
 - Email campaign (early January) to alert community to spring soccer enrollments
 - Email campaign (late January) will feature Board Member spotlight from Michelle and Scott.
- XI. Treasurer’s Report**
- XII. Next Meeting –** February 19
- XIII. Adjourn**