

North Fork Pool, Park and Recreation District

Board Meeting Minutes

Via ZOOM

March 15, 2021

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met on ZOOM on Monday, March 15, 2021.

Board Members Present: Ken Butcher, Sven Edstrom, Kim Egging, Sara Sharer

Others Present: Lenore Cambria, District Administrator, Niki Richardson, Board Clerk

The meeting was called to order at 6:05 p.m.

Review of Agenda: The agenda was reviewed and approved. Ken Butcher made a motion to accept the minutes, Sven Edstrom 2nd it. Motion passed.

Excuse Absences: There were no absences.

Approval of Minutes

Motion to approve the minutes of February 15, 2021 – Kim Egging made a motion to approve minutes as amended. 2nd – Ken Butcher. The motion passed.

Pay Bills

Lenore explained what was new including the boiler in her office getting tested. Kim Egging made a motion to pay the bills as presented. 2nd – Ken Butcher. The motion passed.

Public Appearance - Ben Graves, Development Director of The Nature Connection attended to discuss the MOU between us and TNC and the planning grant TNC has received for trails around the district, including the important one connecting the town of Hotchkiss to our facilities. They have been awarded a planning grant to develop a path and bridge in Paonia, a path in Delta and in Hotchkiss from town to the Highschool/TNC/NFPPRD.

Regarding the Memorandum of Understanding: This year, TNC *does* have trail crew to maintain the trails. Ben is hopeful that there will be funding in future years but is hesitant to commit to that. Elements of the MOU were discussed including trash and the irrigation to the trees south of the pump track.

Ben also asked about changing the fence between our two buildings. They want to open that up and put in a large vehicle gate in with a chain and a lock which could be open for events and camps and closed the rest of the time. Sven requested that they don't put logs in to delineate the "road" because bikes will be coming through perpendicular to that. It was agreed that we are happy with what they have in mind.

Pool Report

- Chris Put up a **message board** on outside of office building where we can post schedules for fields and other things. He also picked up the **AEDS that were donated by the NFAA**. He's getting geared up to do pool prep also.

- Lenore has received **enquiries to donate a bench in memory of Judy Coyle & Date of Memorial Service** at NF Pool. Lenore thought that doing something during July 4th or do something during the evening another time.

- **Delta County Health Dept. update for NF Pool season & group sports/gatherings.** The Health Department doesn't have solid recommendations at this point. The last thing Lenore heard from him is that she should put her plan together and run it by him. Lenore has heard that the lap swimmers really like the reservation system. The questionable part is if we can run the pool bus and if we can open up the afternoons more than we did.

- **Status of Lifeguard Staff.** There will be openings for guards because a number of guards are not coming back including many of our Senior Guards. We want to find prospective guards before the April break so we can use the Bill Heddles training. Lenore has posted posters for help wanted at both Paonia & Hotchkiss middle & high schools & Montessori in Crawford.

- **Ballfield Updates.** Rick installed equipment and benches in the dugouts. Randy is making a punchlist for Clarke. Tribble is coming to talk about making a path for the pedestrians. Rick told Lenore today that he'll do the cement work and get the water fountain worked up and he'll help us with other stuff that will need to be done. Adam Camacho has the list of other things HHP needs to provide.

- **Paonia In Motion Focus Groups.** Sven presented about Paonia in Motion. He described the progress they've made with their recreation and outdoor space plan. The Town is putting in the effort to highlight its recreational spaces and opportunities. The Board agreed that it is positive for the NFPPRD to have a voice at the table.

- **Policy Paid Sick Leave Questions Answered.** Lenore presented some answers. We do not have to pay out accrued sick leave if an employee quits, but if they return the following year, their paid sick leave can be brought over from the previous year. They also have to use their paid sick leave on days they're already scheduled, not on a day off. For preventative care, we may pay them for appointments on days off if they have time accrued.

- **Paid Health Emergency Leave Policy.** The paid health emergency leave – we have to pay them up to 2 weeks of their average work weeks for that leave.

- **Field Scheduler follow-up & Contract draft from Bo Nerlin.** Bo Nerlin sent Lenore an independent contractor agreement draft. Someone from Soccer is interested and Michelle Pagone is interested as well. Lenore needs to hire someone this week.

- **Minimum Wage Increased to \$12.32/hour for 2021 –** Wage rates for pool staff. Lenore had prepared the proposed range. Lenore wanted to have a wage range for Judy's job established so she can post that job. It was agreed that the range will be \$16 - \$20/hr (see below for vote).

- **Proposal for trail & Pumptrack Signs Installation.** Sven presented his proposal for installing the 28 safety signs and clean up minor debris throughout the trails. The \$1,400 proposal includes materials as well as a little trail maintenance since he'll be out there anyway. Sven left the meeting so the Board could discuss. He is doing the paperwork needed to be both a contractor for NFPPRD and serve on the Board. Kathryn indicated that she is glad we have someone who can go out there and do this work for us. This money comes from the lottery funds. Lenore explained other items that come from the lottery funds – Greg the lawn care guy thinks he'll need \$5k more this year (less than \$20k). We also pay weed sprayers and prairie dog mitigation. Ken made the motion to accept the proposal. Sara 2nd it. The motion passed.

New Business

- Sunshine Knight contacted Lenore that she's showing outdoor movies for the library program.

Sunshine asked if they could come here on May 8th to show the movie to 50 people. We don't have a facility use agreement for this office lawn and whether we would need any payment. Maybe we make them pay a deposit of \$50 that is refundable as long as the trash is picked up. They don't want to use the concession stand, but she said WE could open it if we wanted to. Kathryn made a motion to rent the grassy area for \$25. Ken 2nd, the motion passed

- Water Safety Supervisor Job Description – Wage Range – Help Wanted Ad

Lenore has talked to a potential applicant who has been an aquatics manager before. She could possibly help Crystal with her supervisory job because Jordan isn't coming back. This person would also like to get a team of triathlon kids going and she's very interested in trying to get a program going if she gets the job. Sara made a motion to offer the new WSS job with a salary range of \$16 - \$20 per hour. Kim 2nd it. The motion passed.

- Declination of COVID -19 Vaccination Policy. Bo Nerlin provided a declination form for employees to sign if they decline the COVID vaccine. Lenore suggested she could talk to our insurance. Lenore thought we could reword the form to make it less confrontational.

- Legislative Update. The state is changing the law about emails about meetings – they say that if the email is about setting up a meeting and not anything that has to be decided that it isn't a meeting and doesn't have to be BCCd. **Accessibility:** Our accessibility also has to extend to our website. The American Rescue Plan Act COVID Relief doesn't specifically add special districts so they're trying to get that language put into that bill. The newest amount of \$ will give municipalities relief from lost revenue from last year.

- Meeting with Commissioner Koontz re: Hotchkiss Town Trail– next meeting 3/19. Koontz will schedule another meeting about the town trail this Friday. Koontz is trying to get info from us about us taking over maintenance of Volunteer Park. It may not be in our district and if not, it would have to go to a vote. The county owns the land, but they don't own the water. The volunteers aren't even asking us to take over. Sara shared that the baseball portion isn't being maintained well now because there are only 2 volunteers taking care of it.

- Pool Season Rates for 2021

Tabled to next meeting

Administrator's Report

- Workers Comp Update. They are at the point where the position statements from each attorney are being sent to the judge.

- Records Request CORA Question minors answered Bo's recommendation. Bo Nerlin said that what he likes to do is share adult records only when there are records requests. If asked, we tell the requester we have to get permission from parents.

- Starburst Award with pictures submitted. We were on the short list last year so we may get this award from the Lottery this year.

- **US 50 Little Blue Creek Canyon virtual meeting 3/16.** About the highway work which will result in traffic through town this summer.

- Pioneer Days is happening in June and Lenore's band is playing.

- Workers Comp Insurance refund \$172.00

Marketing – Niki Richardson

Ads & press releases

Treasurer's Report – Kim presented the financials.

Meeting was adjourned at 8:22 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: _____ Dated: _____