

NORTH FORK POOL, PARK AND RECREATION DISTRICT
BOARD MEETING AGENDA
November 13, 2023– 6:00PM
Location: District Office at 333 Miner’s Way, Hotchkiss CO 81419

BOARD MEETING AGENDA

This agenda is preliminary and may be amended by vote of the Board at the meeting.

- I. Call to Order**
- II. President’s Review of Agenda**
- III. Roll Call & Excuse Absent Board Members**
- IV. Approval of Last Meeting’s Minutes**
- V. Pay Bills**
- VI. Public Appearance**
- VII. Presentation of Staff Reports**
 - a. Facilities Manager – Chris Straub
 - i. Ballfields, soccer fields & pool building winterized
 - ii. Shelving/storage for pool equipment room and kitchen built/assembled
 - iii. Dumpster fence rebuilt, wood chips obtained and spread
 - b. Pool Manager – Mary Smith
 - i. Mary is completing application for newly announced USA Swimming Foundation Learn to Swim Grants.
 - c. Program Coordinator – Max Heepke
 - i. HYSA Soccer season finished with games on October 13th. Thank you to Dan for coaching the U14 team to make their play possible.
 - ii. Picklefest on October 14th, very successful. 30 teams competed and many more wanted to play but courts limited the number of matches in a single day. Financially, event lost money but can be avoided with budget and plan. Thank you to Scott for coming to event. Thank you’s mailed to organizers and sponsors. Max went to Paonia Town meeting to express our thanks.
 - iii. Phantom Concrete arrived on October 25th, work completed on November 10th. Ribbon cutting - November 11th.
 - iv. Thank you to Michelle for help with soccer coach items, Pickleball prizes and food for the Phantom Concrete crew on the meal train.
 - d. District Administrator – Stephanie Bureau
 - i. Updated accounting software to ease budgeting/forecasting
 - ii. Notice of preliminary budget noticed per statutory requirements
 - iii. Establishing Direct Deposit underway with United Business Bank (see item under new Business)
 - iv. Claim for 6/22 flood damage submitted. Reimbursement could be from \$0 to \$70K
 - v. Prop HH outcome recap
 - e. Committee Reports (no activity this month)
- VIII. Old Business**
 - a. Installation shade structure(s)/solar – Sven (see Marketing signage item)
 - b. Potential land purchases – Re-visit offer on property(s)
 - c. Miners Trail - Sven
- IX. New Business**
 - a. Lenore stated we need to add a waterproof plaque to the water fountain on the ballfield for the Roberts Family for their donation
 - b. Crawford Pickleball 2 requests
 - c. Decision Sheet – Establish Policy for Finance Charges
 - d. Decision Sheet – Update Pay Policy to include procedure for direct deposit and alter pay date
 - e. Add signatures to change existing Payroll account from MMA to Business Checking to allow Direct Deposit
 - f. 2023 Wrap Up and 2024 Planning Overview
 - g. Review 2024 budget and critical dates, considering Prop HH outcome
- X. Marketing – Niki Richardson**
 - Completed ad for High Country Shopper Holiday Handbook
 - New signs for skatepark and shade structure/solar
- XI. Treasurer’s Report**
- XII. Next Meeting – December 11**
- XIII. Adjourn**